

Service Contract

With The Housing Foundation Copenhagen

The Service Contract is separate from your Rental Contract(s) and is to be signed separately. You will only receive one Service Contract regardless of the number of tenancies you have with The Housing Foundation Copenhagen.

By signing this contract, you are accepting The Housing Foundation Copenhagen's current service costs and fees. The list of fees is updated once a year and price changes are effective immediately.

The below fees are mandatory service payments when using the Booking system.

Administration and Handling

The Administration and Handling is a one-time cost that is charged at the beginning of each semester. Staff will receive this one-time cost at the beginning of their employment/studies.

The Administration and Handling is a mandatory part of all contracts and is applied irrespective of your rental duration. DKK 3085,

There will be extra costs if you fail to leave your accommodation clean, tidy, and decalcified.

Furniture Services

Your housing will include basic furniture, which belongs to The Housing Foundation Copenhagen. These items are solely to be used during your tenancy and cannot be removed.

Furniture Services do not cover instances of neglect nor damages caused by the tenant. Extra costs will apply.

The Furniture Service cost DKK 250 per month.

Fees which only apply in some cases

Moving fee ² .	DKK 2000,
Early Cancellation: 1 month's rent + fee of	DKK 2000,
Withdrawal: 1 month's rent + fee of	DKK 3000,
Replacing lost keys ⁹ .	DKK 500,
Replacing a lost or broken laundry card	DKK 250,
Replacing a lost internet USB stick	DKK 375,
The price per hour of extra cleaning ³ .	DKK 465,
The price per hour of repairing damages ³ .	DKK 465,
Reception of a payment via bank transfer ⁴ .	DKK 250,
Repaying the deposit via a bank transfer to a Danish account ⁵ .	DKK 150,
Repaying the deposit via a bank transfer To a Foreign account ⁵ .	DKK 250,
Difficulties Regarding Bank Transfers ⁶ .	DKK 500,
Late Payment Reminder ⁷ .	DKK 270,
Compulsory Change of Locks ⁸ .	DKK 2000,
Shortening of Contract Approximately ¹⁰ .	DKK 2500,
Wrong sorting / disposal of garbage ⁹ .	DKK 250,

1. Applies at the beginning of each semester
2. If you move from one residence to another during your stay
3. After move-out or during stay
4. When you pay via bank transfer
5. See the details in the Booking Manual
6. Administration of manual handling of bank transfers
7. If you have not made sufficient payment within the due date
8. If your lock has to be changed
9. per hour
10. Payer for actual administrative time used for rearrangement

Acceptance of Service Contract

I, John Doe born on 01.03.1989 hereby confirm that I have read and understood the Service Contract.

I hereby declare that I accept the given terms and conditions of the Service contract.

10.06.2020 John Doe **PLEASE SIGN HERE**
Date Signature

Signed version to be scanned and uploaded as soon as possible and within 3 days of initial acceptance.

The Rental Contract and the Service Contract are not valid until accepted by The Housing Foundation Copenhagen.