

Household application

Name:	Jane Doe
Address for rented apartment:	Dalslandsqade 8. X-XX, 2300

Hereby I apply for acceptance for this person to live together with me in my apartment as a member of my household.

Name:	John Doe
Relationship to me:	Partner

I confirm that I have read and understood the attached paper about who has permission to take address in my apartment and who has permission to live together with me as a part of the household.

I also confirm that if the local authorities takes contact to The Housing Foundation Copenhagen, I can now and for the future confirm this relation. If other persons were accepted earlier in this apartment they are on the attached list.

dd-mm-yyyy

Jane Doe

Tenant ID 12345

Date, Signature and Tenant ID

København den 7. oktober 2019

Who has permission to move in and take address at your apartment/room and how many must live there.

This paper has been made to tell you as tenant who must move in and live together with you in the apartment/room you rented by The Housing Foundation Copenhagen. The paper also tells how many there are allowed to live in the apartment/room and what you must do when a person moves in.

We get questions from time to time from tenants about these issues.

You must also be aware of the fact, that if a person want to move in in your apartment/room and apply for a CPR, the Local Authority (eg. Copenhagen Municipality) will contact The Housing Foundation Copenhagen asking us to confirm if we will permit the person to take address at you. In this paper, we also describe the procedure we follow in such a situation.

Whom has permission to stay with you in your apartment/room and take address there?

Only members of your household are according to the Rental Act § 26 allowed to move in and take address at your apartment. Household includes your family and other close relationship.

A person with whom you have no other relationship than you have decided to share an apartment/room is not a member of your household and can therefore not move in and take address. If you anyway let the person move in, it is subletting.

According to your contract, you has no permission to sublet. If you are subletting, you are acting against your contract and it can be a violation of your contract.

If you are not sure, about a person being accepted as a member of your household you are always welcome to contact The Housing Foundation Copenhagen.

How many persons can get permission to stay in the apartment and take address there?

Normally it is so, that when you rent a "one room" student apartment you are normally not allowed to stay other than yourself as contract holder and take address here.

Some of our "one room" apartments is possible to rent as a shared apartment, which means that there are two contract holders. In that case you do not have to be seen as a household.

Other "one room" apartments can have a size that makes it possible for a household with two persons to stay there.

For other apartments, according to the act of Housing Regulation § 52 a, we are not allowed to rent an apartment out to more than two person pr. living room (not including

kitchen, bathroom etc.) and they shall all be members of the contract holders household. If we ask for it, you are bound to inform us about the size of your household and their relationship to you.

The procedure if a person asks the Local Authorities for CPR

When a person apply for CPR at the Local Authorities, they ask The Housing Foundation Copenhagen if we permit the person to take address at your apartment.

We send you a scheme you must fill in. In the scheme, you must tell us who is member of your household, and their relationship to you. You must also tell us about your relationship to the person who has applied for CPR.

We will then tell you if we accept membership of your household and what we answer the Local Authorities.

Person allowed to live in: John Doe

as members of the household of: Jane Doe

Member of the Household	Relation	Date of birth	Approved by The Housing Foundation
John Doe	Partner	dd-mm-yyyy	
Jane Doe	Partner	dd-mm-yyyy	

Date, Signature,
The Housing Foundation Copenhagen